

FLATHEAD COUNTY FAIR COMMISSION

Meeting minutes from January 13, 2011

The January 13, 2011 meeting called to order by Chair Woolard at 6:00 pm in the 4-H Building at the Flathead County Fairgrounds

Roll call of members in attendance with Wes McAlpin, CM Clark, Mike Mower, and Butch Woolard in attendance. Joy Struble had phoned with car problems but would be joining later.

Previous Minutes: Chair Woolard asked for a motion to approve the minutes from the October meeting. CM Clark moved to approve the minutes as submitted, Wes McAlpin seconded. No discussion or changes. Question called, all in favor.

Public Comment: Chair Woolard asked for any public comment:

Sharon Askelson, Dahlia Superintendent reported she was working with Cheryl on the Fair Book about pre-registration of flowers and hoped to have a resolve for late entries. She also requested access to the Floriculture building at fair for unloading and loading of entries as their show is held during the fair.

She will work those items out with Mark.

No further public comment was offered. Chair Woolard closed the public comment period.

Guests were welcomed and included:

Angie Olsen – Relay for Life/American Cancer Society

Shana Beccari – Relay for Life/American Cancer Society

Bruce Boody, Landscape Architect

Zulma Fenandez, Maria's Big Green Roaster

Raeann Campbell, HR, Flathead County

Election of Commission Officers: Chair Woolard stated it was time to elect officers of the Fair Commission. Butch Clark moved to have Butch Woolard continue as the chair for 2011. The motion was seconded by Wes. No further nominations were made. Chair Woolard called for the question, Clark, McAlpin, and Mower were in favor. Chair Woolard asked for nominations of vice-chair. Wes nominated Butch Clark with the motion seconded by Butch Woolard. No further nominations were made. Chair Woolard called for the question, all were in favor.

Relay for Life: Chair Woolard asked Angie Olsen to speak on their request to use the Expo Building for a kick-off event of Relay for Life in Flathead County on February 26, 2011. Discussion followed. Mark shared an overview of the event and promotional value returned to the Fairgrounds as a sponsor if facility was provided for the kick-off. Butch Clark moved for Fairgrounds to proceed with an agreement on this request as outlined in the overview. Mike Mower seconded the motion. All members were in favor.

Manager's report: Mark provided an overview of current activities and projects along with current financial information. He stated the Fair theme for 2011 was "Get Excited!" Discussion followed.

Committee Reports:

By-Laws – Wes presented the Commission with a draft set of by-laws for their consideration and comments at a future meeting. Mike suggested a public review of the by-laws in addition to County Counsel. All concurred in the direction and the item will be carried to next months agenda.

Old Business: The recommended 2011 Facility Use Rates were shared. Mark reported to substantial changes in the rates from previous years. The rate sheet was clarified somewhat but all set practices will be continued.

Mark reported that he plans to move forward with a Request For Proposals to determine any interest and operational plans for the Jaycees food concession location. The Coats for Kids program will be encouraged to participate.

New Business: Proposal and Scope for exterior fairground enhancements. Bruce Boody was introduced and an overview of the scope provided. The design would include a loop trail around the fairgrounds, pedestrian entry improvements at SW corner of grounds and Meridian Way, vehicle ingress, vegetation locations and exterior plantings. Mike asked if a construction/concept cost estimate would be included in the scope completed. It was not included but easily could be. This item will be added under Task 4, Deliverables. Joy cautioned that the plan take into consideration the overall fairground improvements needed.

Butch Clark moved to approve up to \$5,000 for the conceptual exterior site plan with Bruce Boody Architect Services. Wes seconded. Joy proposed an amendment to not set specific dollar expenditure at this time based on the overall need of fairgrounds planning. No second obtained. The question was called on the original motion. All members in favor except Joy opposed.

Motion to adjourn the meeting at 7:20 pm by Butch Clark, seconded by Joy, question called with all in favor.

Submitted by: mc

Approved as submitted:

Chair

Date